

# Steps2Take

## Incorporating Your Business.



**KENBIGBLAKE**



# B.E.S.T. Series

*When Only The B.E.S.T Will Do  
BIGs Entrepreneurial Success Training*



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# You Need To Have A Business!

## *Do You Want Access To All The Money Available For Business Owners?*

Steps2Take is part of our BESTseries quick step guides. We break down the seemingly complex into a cliff notes format so that basic principles are easily understandable.

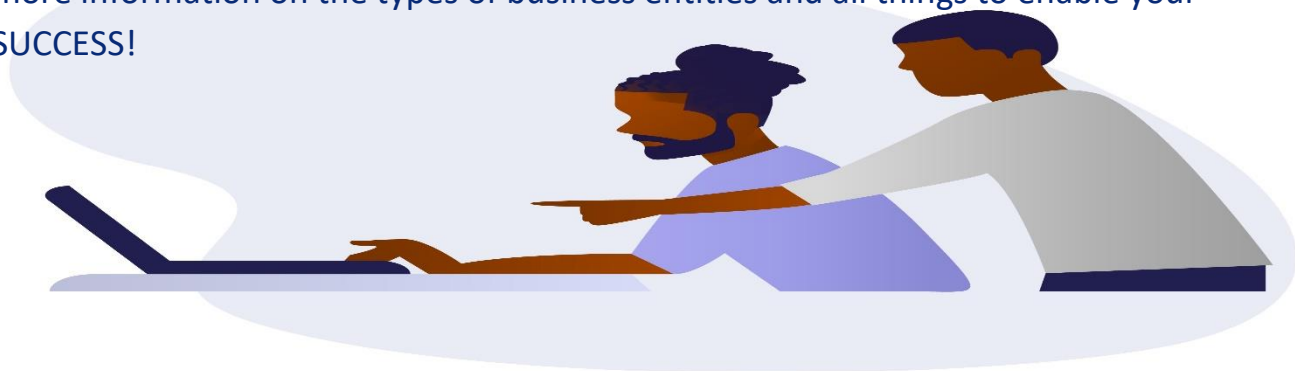
We eliminate the fluff and get right to the point.

***“Most people expect HARD, and that is why the EASY escapes them. Complicated may be what they desire”***  
***kenBIGblake***

So, let us get started with incorporating as this is the first step to owning a business to qualify for cash and business credit.

You can check with your tax professional, business coach, mentor or “smart person” to decide what type of corporation you want to start.

You can also visit our FREE resource [www.BusinessSuccessChannel.com](http://www.BusinessSuccessChannel.com) to find out more information on the types of business entities and all things to enable your SUCCESS!



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# Steps2Take – Incorporation

**Step 1** – Think of a name. (JW Clay And Associates Inc) (NewBizTaxPros llc)

It can be the service you provide, name with enterprise, associates etc..

**Step 2** – Can you own that name as a dot com for your web presence and marketing?

Yes or No? [Click To Check Domain Names!](#)

**Step 3** – See if your name is available on your secretary of states website.

[Click Here For Corporate Name Check!](#)

**Step 4** – Download the paperwork needed from your secretary of state.

<https://www.nass.org/membership> Locate it here.

**Step 5** – Complete your paperwork and pay the filing fees. (Simple Process)

You can hire someone for the paperwork. (More \$\$\$)

**Step 6** – Get Your Employer Identification Number Online. (EIN)

[Click Here For EIN!](#) You can receive this the same day.

**Step 7** – When your corporate charter arrives open your bank account.

Most banks will need the corporate charter and EIN. [Click Here For Banks!](#)

**Step 7a** – Some banks may require a limited liability operating agreement. If you have formed an llc. [Click Here For An Operating Agreement!](#) (\$small Fee Involved)

**Step 8** – Keep all information in a safe place as well as online for easy accessibility.



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If you need any additional assistance in these steps you can schedule an hour-long meeting for \$49.00 or attend a scheduled community meeting at \$19.99 for 1.5 hours.

[Click Here For More Info!](#)

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For Entrepreneurs That Need To Get It Right The First Time!

Steps2Take



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